

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

April 13, 2015

Date

Site	Position	Justification
Grossmont		
Grossmont	Multi-MediaTech CL-00581 1.0 FTE GC Library	<ul style="list-style-type: none"> • What will the position do? Supervises the Media Desk and 2nd floor of Library for the afternoon/evening shift. • Current status of position? This position is vacant due to a resignation. • Strategic Staffing Rationale Filling this position addresses a critical threshold of support services. First because it this position that allows the Media Department on the 2nd floor of the Library to remain open in the evening. Second because this person is essential to the supervision of the entire 2nd floor of the Library to prevent crime and maintain order. This position is essential to keep the Library open in the evening. • Budget Impact – Identify the Following: <ul style="list-style-type: none"> ○ This position is currently funded in the 2014-15 unrestricted general fund operating budget. ○ Keycode and Object: <u>1341003-2110</u> ○ Salary Schedule CL/28/B ○ Fiscal Impact: <ul style="list-style-type: none"> ▪ \$37,572 plus benefits ○ RAF impact – no impact
Grossmont	Custodian 3 positions: CL-00058 CL-00126 CL-00183 1.0 FTE/each Administrative Services	<ul style="list-style-type: none"> • What will the position do? The custodian is responsible for securing and maintaining the cleanliness of campus facilities, and assisting in setting up college and community events that are held on campus. • Current status of position? One position is vacant due to a retirement; one is vacant due to promotion; and the other is vacant due to placement of employee on the 39 month recall list. • Strategic Staffing Rationale This position is critical to ensure the cleanliness and safety of Grossmont’s facilities. This position also assists with college and community special event set-ups and coordination. Without this position we would not be able to provide the support necessary to maintain the cleanliness of the college facilities. This position

		<p>ensures health and safety priorities as well as a critical threshold of educational and/or support services.</p> <ul style="list-style-type: none"> • Budget Impact – Identify the Following: <ul style="list-style-type: none"> ○ This position is included in the 2014/15 and 2015/16 budget using unrestricted general funds ○ Key code and object:1327602-2110 ○ CL/20/B ○ Fiscal Impact: \$29,664 plus benefits for each position ○ RAF impact – No impact, replacement
Grossmont	<p>Counselor – CalWORKS CN-00060</p> <p>1.0 FTE</p> <p>Counseling Services</p>	<ul style="list-style-type: none"> • What will the position do? This position will provide a full-time counselor for the California Work Opportunity and Responsibility to Kids (CalWORKS) program, thus providing Student Success and Support Program (SSSP)-related services and much-needed faculty coordination to the largest CalWORKS program in San Diego County. Duties of the position will include assessment, counseling, and development of student ed plans, coordination of summer workshops, program planning and budgeting, and liaison responsibilities with San Diego County case managers. • Current status of position? The position is currently filled with a 25% assignment of a full-time counselor. • Strategic Staffing Rationale Please address at least one of the following items when answering the questions below (provide specific details): <ul style="list-style-type: none"> ○ This counseling expertise provided by this position addresses CalWORKS legislation that requires students to have a needs assessment and a review of their educational history, as well as their short- and long-term educational and career goals. They must also have an evaluation of their personal needs. ○ As mentioned above, this position provides a critical threshold of educational and support services through the delivery of key SSSP-related program elements including educational and career assessment, ed planning, and follow up services. • Budget Impact – Identify the Following: <ul style="list-style-type: none"> ○ Funding is available in the 2014-15 adopted budget ○ The position will utilize restricted (CalWORKS) funding ○ Keycode - 1372591 and 1372397 ○ Salary \$50,103 (minimum) plus benefits each ○ RAF impact – no impact

Cuyamaca		
Cuyamaca	<p>CDC Aide</p> <p>2 positions:</p> <p>CL-00387 FTE .475 12 months</p> <p>CL-00388 FTE .475 10 months</p> <p>Child Development Center</p>	<ul style="list-style-type: none"> • What will the positions do? <ul style="list-style-type: none"> ○ Assist teachers in planning, setting up, supervising, and cleaning up activities for the children ○ Independently plan and implement activities with groups of children with the approval of the teacher. ○ Assist in observations and assessments of children's development ○ light housekeeping, diapering/toileting, and maintenance of the center • Current status of positions? One position vacant due to promotion, the other due to resignation. • Strategic Staffing Rationale <ul style="list-style-type: none"> ○ Legal Mandates: As per Title 5 regulations, Section 18290, student/teacher ratios must be maintained ○ Children must be visually supervised at all times (even in the restroom and while napping). Title 22 regulations, Section 101229 ○ Health and Safety Priorities: The health of the children must be continuously observed. Children must be inspected daily for illness. Title 22 regulations, Section 101226.2, 101226.3 ○ Essential Supervision: A high quality teaching staff provides examples of best practices in care for the children and role modeling and mentorship for our college Child Development instructional program lab students. • Budget Impact – Identify the Following: <ul style="list-style-type: none"> ○ The two positions are funded by the State General Child Care funds ○ The positions are included in the current restricted Budget ○ Key Code and Object Code: 1424894-2117 ○ CL/12/B ○ Fiscal Impact: <ul style="list-style-type: none"> - \$20,388 for both positions - No health benefits <p>RAF impact – no impact, these positions are funded by State General Child Care funds</p>
District Services		
NONE		

